

updated: 3/4/14



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Please format arrival/departure dates & times as: mm/dd/yy hh:mm (in 24 hour time)

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Due Dates

Concessioners: "The Concessioner will report Visitor Use and Sport Fish activity for each charter in the park, in a format provided by the Service. The report must be received no later than the 5th of every month for the previous month (i.e. report May charters no later than June 5)."

Commercial Use Authorizations: "The Permittee must submit an Activity report and Sportfish Survey monthly in a format provided by the Service. These reports are due no later than the 5th of every month for the previous month."

General Instructions

Use one line for each visit to Glacier Bay National Park & Preserve.

Submit form electronically to: glba_concessions@nps.gov;

Fax to 907-697-2654; or

Mail to: **Commerical Services, Glacier Bay National Park, PO Box 140 Gustavus, AK 99826**

Permittee/Business Name: Name under which the concession contract or commercial use authorization was issued.

Vessel Name: Enter the name of the vessel used.

Instructions for each column

Dates: Please format arrival/departure dates & times as: mm/dd/yy hh:mm (in 24 hour time)

Arrive Glacier Bay National Park (or if moored in Barco, note start of trip from Bartlett Cove): Enter date and time of any arrival onto marine waters of Glacier Bay National Park & Preserve, including all bays and inlets and waters within 3 miles of the Glacier Bay National Park shoreline. If you are based in Bartlett Cove, this would be the date and time of the start of the charter.

Depart Glacier Bay National Park (if mooring in Bartlett Cove this is same as previous column): Enter date and time of any departure from marine waters of Glacier Bay National Park & Preserve, including all bays and inlets and waters within 3 miles of the Glacier Bay National Park shoreline. If you are based in Bartlett Cove, this would be the date and time you return to the Bartlett Cove dock/mooring, at the end of the trip.

No. of Passengers: Enter the number of passengers on board.

No. of Crew: Enter the number of crew (employees) on board.

Locations Visited: List all areas visited (e.g. Muir Inlet, West Arm, Bartlett Cove, Ripple Cove, West side of Excursion Inlet, Dundas, Taylor, Graves, Torch, Dixon, Palma or Lituya Bays, etc.)

All Off Vessel Activities: List all off-vessel activities. Interesting observations may also be listed in this column.

Any Fishing (Y/N): Enter "Y" if there was any sportfishing and fill-out and return the separate Sport Fishing Catch Report.